

Employability



Who We Are

Workbase Scotland is a not-for-profit organisation that works with employers and employees to enhance the effectiveness of their business and quality of their services. We improve the skills of employees by changing their attitudes and behaviours at work. As a result of using our services employees are better motivated, self-aware and confident and employers notice a marked improvement in their effectiveness.

Our products are specifically tailored to meet the needs of each of our clients. The main driver is the transference of learning into daily activity. This ensures that the learning is highly effective. Our services can include the development of stand-alone modules or may take a mixed delivery approach, involving online learning, custom built for IT systems such as intranets; facilitated sessions; live project work; and workshops. Over 10 years Workbase Scotland has assisted 10,000 employees and over 100 organisations across Scotland.

The Product

All employees need “Employability” skills, which can be defined as “core or essential skills”. Employability refers to behaviours and skills that are highly transferable and are relevant to any job or any workplace, business or role, such as:

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| High level communication skills | Sound Judgement |
| Coaching colleagues | Decision making |
| Business awareness and engagement | Team working skills |
| Information search and analysis | Problem solving skills |
| Understand & interpret work requirements | |



To be competitive in the global economy businesses need to develop high performance workplaces and high performing employees. Employers need their employees to have an understanding of the goals and objectives of the business. Employees must display attitudes and behaviours that allow them to effectively apply their knowledge and skills for the benefit of the business. Employers increasingly value these generic employability skills above specific occupational or technical skills.

The Benefits

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| More effective team-working | Better problem solving and management |
| Employees progress & learn | Greater participation in the business |
| Greater ability to plan and prioritise | Improved information management |
| Enhanced communication | Enhanced self-awareness |

Next Steps

Further information can be found on our website

www.go2workbasescotland.com or email us info@go2workbasescotland.com

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